

CHECKLIST

WHAT DATA DO YOU NEED TO HELP YOU MANAGE THE ENERGY CONSUMPTION OF YOUR BUILDING PORTFOLIO?

** the only data required to set up an energy transition process*

ASSET DATA

- The addresses of your buildings* The floor areas of your buildings*
- The years when your buildings were constructed*
- Building identification data: Identifier Name Other identification data*
- Data from any audits and/or studies
- Data on the nature and date of the most recent renovation work
- Data on service providers:
 - Name Contract term Nature of the contract
- Data on technical equipment:
 - Nature Power Number of items of equipment Year of equipment installation
- Data on operations carried out by energy suppliers:
 - Maintenance Energy Supply

ENERGY DATA

- The name of your energy suppliers*
 - Electricity Gas Water Urban networks
- Reference data for delivery points*
- Data from the energy performance diagnostic
- A letter of authorisation signed by you enabling invoices to be retrieved directly from your online customer accounts*
- Data from utility suppliers' administrative documents
- Data from waste disposal suppliers' reports
- Consumption data from meters:
 - Readable remotely Not readable remotely

ACTIVITY DATA

- Usage data (building type: offices, school, housing etc.)*
- Data on opening times*
- The building occupancy rate
- The approximate number of occupants and employees in each building
- Other activity data (rent, fees etc.)